

## NOTICE OF REQUEST FOR ENGINEERING PROPOSAL

The City of Romney, Hampshire County, West Virginia, is in the process of obtaining engineering services to provide design, construction, and inspection services for a sewer system improvement project consisting of replacement of lines and other improvements. Professional services will include (preparation of bidding and contracting documents, (2) participation in the evaluation of bids received, and (3) monitoring and inspection of construction activities to insure compliance with plans and specifications. Procurement of said services shall be in accordance with Chapter 5G of the Code of West Virginia. Contracts are to be awarded on a fixed fee basis. All consultants interested in being considered for this project must submit a proposal detailing qualifications, technical expertise, management/staffing capabilities and related prior experience.

The aim of the competitive process is to objectively select the firm who will provide the highest quality of service at a realistic fee. Accordingly technical qualifications and experience will be weighed heavily. Selected respondents will be interviewed and the firm judged most qualified will be asked to prepare a final proposal which would include fees for said services.

Please submit all requested information no later than 4:00 p.m., on Wednesday, March 22, 2017 to Terry Lively, Region 8 Planning and Development Council, 131 Providence Lane, Petersburg, West Virginia 26847. Interested firms should contact the Region 8 PDC at [www.regioneight.org/projectopportunities](http://www.regioneight.org/projectopportunities) for a copy of the proposal format.

Attention is directed to the fact that the City will undertake the project with State and Federal funds. The selected firm will be required to comply with Title VI of the Civil Rights Act of 1964, Executive Order 11246, Section 109 of the Housing and Urban Development Act of 1974, Section 3 of the Housing and Urban Development Act of 1968, Conflict of Interest Statement and Access to records provisions and all other requirements as related to federally funded projects.

The City will afford full opportunity for minority/disadvantaged business enterprises to submit a show of interest in response to this invitation and will not discriminate against any interested firm or individual on the grounds of race, creed, color, sex, age, handicap or national origin in the contract award.